



HALLSVILLE WESTERN DAYS
P. O. BOX 136
HALLSVILLE, TX 75650
westerndays@hallsville.us or 903-235-7034

August 6, 2013

Dear Booth Participant,

It's that time again.....seems as though it gets here quicker and quicker each year!

The 40th Annual Hallsville Western Days is scheduled Friday, October 4th and Saturday, October 5th at the City Park. Booths will be \$40 to commemorate the historic event!!!!

Please note there will be several changes from years past:

1. There are two ways to reserve a booth: by mail or by the City Hall Night Deposit Drop Box. City hall personnel will not be able to answer questions or take applications/payments.
2. For questions call 903-235-7034 and leave a message. You can expect a call within 48 hours. Or you can email questions to westerndays@hallsville.us
3. There will be a deadline for applications & payments – It must be postmarked or dropped in night deposit by September 23rd. You will receive a map, your allotted time to set up and any other information necessary in the mail the following week.
4. You will have an allotted time on Friday to come unload and set up your booth – it seems the last few years everyone has shown up at once and it gets very congested. If you are not there during your allotted time, you will not be allowed to set up and your \$40 will not be refunded.
5. No one will be allowed to setup Saturday morning...ALL setup must be done Friday. Vendor vehicles will not be allowed in the designated areas between 6pm on Friday and 3pm on Saturday. This is for the safety of everyone attending.

The schedule is the same as last year. Friday night booths hours are from 7-10 P.M. The band, Brad Smallwood, will start playing around 7:30 (no football game is scheduled). Saturday morning booth hours are 8 A.M. ~ 3 P.M. The Western Days parade will start at 10 A.M. We have several groups performing on the stage starting directly after the parade. The day will conclude with the Miss Hallsville pageant Saturday night.

We appreciate your continued participation and support of this growing event and look forward to you helping us make the 40th Annual Hallsville Western Days the best yet!

Sincerely,

Charlotte Anderson
Western Days Committee Chairman

40th Annual Hallsville Western Days
Friday, October 4th, and Saturday October 5th, 2013
Hallsville City Park

Special Booth Space Pricing this year
to commemorate 40th annual event!!!

10 x 10 Booth \$40.00/Fri. & Sat.

Friday – vendor hours will be 7PM – 10PM

Saturday – vendor hours will be 8AM – 3PM

- Food vendors will be set up on the Pine Street and in parking lot next to the park pavilion
- Arts & Crafts vendors will set up throughout the park grounds.
- We are providing overnight security so that you may leave your items after set up Friday
- **There will be no unloading or setting up Saturday morning, NO EXCEPTIONS.**
- You also must stay until 3:00PM on Saturday due to parking restrictions.
- You are to provide your own tables, canopy, chairs, extension cords, lights, etc.
- Electricity will be provided for a limited number of booths. Please specify if you need more than 20 amps. Again, extension cords will not be provided.

For questions please call 903-235-7034. Please leave a message which includes your name, phone number, general question and best time to return your call. Your call will be returned within 48 hours.

You can email westerndays@hallsville.us with questions as well.

Booth space is provided on a “First Come, First Paid, and First Served” basis, so try to respond as soon as possible. We reserve the right to limit the number of booths that have same type items.

**There will be no booths applications or payments accepted after
9/23/2013...NO EXCEPTIONS!**

NEW SET UP RULES: You will be allotted a time on Friday to come unload and set up your booth – it seems the last few years everyone has shown up at once and it gets very congested. Please specify on the application 3 time frames that would work for you and we will contact you with your time for unloading. If you are not there during your allotted time, you will not be allowed to set up and your \$40 will not be refunded.

Applications and payment will only be accepted two ways:

(1) Night drop box at city hall

Or

(2) Mail to: Hallsville Western Days

PO Box 136

Hallsville, TX 75650

****They must be postmarked by 9/23/2013 to be accepted.****

Booth Request Form
40th Annual Hallsville Western Days
Friday, October 4th, & Saturday October 5th

ORGANIZATION: _____

PERSON OF CONTACT: _____

MAILING ADDRESS: _____

CONTACT NUMBER: _____

EMAIL ADDRESS: _____

BOOTH TYPE (circle one) FOOD ARTS & CRAFTS INFORMATIONAL (Specify) _____

OTHER (Specify) _____

ELECTRICITY NEEDED? (circle one) YES NO

ITEMS TO BE SOLD: _____

NUMBER OF BOOTHS: _____ x \$40/Friday & Saturday = Amount Enclosed _____

Unloading and Setup Times for Friday
Circle your top 3 choices

12pm-1pm

1pm-2pm

2pm-3pm

3pm-4pm

4pm-5pm

5pm-6pm

****NO KNIVES, STINK BOMBS, OR STINKY SQUIRT SPRAYS WILL BE SOLD!****

The Western Day Committee reserves the right to reject any goods or displays it deems unacceptable during the Western Days event. Failure to comply with rules or display of inappropriate behavior or items during the event as deemed by the Western Days Committee will result in expulsion from the booth area. Any booth participant expelled from the booth area shall have no right to seek recovery of lost profits or booth rental fee from the Western Days Committee.

PLEASE SIGN AND DATE

I have read the requirements for participating in Western Days 2013.

SIGNATURE PRINT NAME DATE
WESTERN DAYS REPRESENTATIVE DATE