



**Mayor Steve Eitelman**  
**Alderman Charlie Hunt**  
**Alderman Frankie Dunagan**

**Mayor Pro-Temp Dan Herrington**  
**Alderman Brandon Sheffield**  
**Alderman Mike Bailey**

The City of Hallsville Council meeting convened in regular session at 6 P.M. on Tuesday, September 20, 2016, at City Hall located at 115 Main Street.

**The following members were present:**

Mayor Steve Eitelman  
Alderman Charlie Hunt  
Alderman Frankie Dunagan

Mayor Pro-Tem Dan Herrington  
Alderman Brandon Sheffield  
Alderman Mike Bailey

**The following members were absent:**

**City of Hallsville Staff Present:**

City Secretary Kim Smith  
Interim Chief Adam Vanover

Internal Auditor Faron Cain

**I. Call to Order**

The meeting was called to order by Mayor Steve Eitelman.

**II. Invocation**

The Invocation was led by Alderman Charlie Hunt.

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Alderman Frankie Dunagan.

**IV. Consent Agenda**

Mayor Steve Eitelman asked to approve the Consent Agenda Items including the Police Department Summary for July 2016, the Water Department Summary for August 2016, the Permit Report for August 2016, the Monthly Financials for August 2016, and the Minutes for August 9, 2016 meeting, the Minutes for Special Meeting August 16, 2016, Special Meeting Minutes for September 13, 2016, Street Repairs Report, and the number of downloads for the new City of Hallsville phone app.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brandon Sheffield to approve the Consent Agenda. The motion was carried unanimously.

#### **V. Public Comments**

Mayor Steve Eitelman stated that there will be a public comment time if you like, and you are welcomed to address your council. In the past it's been about three (3) minutes. We are willing to listen anything that you have to say. We can't respond back, we cannot talk back, our hands are tied on that, whether it was tonight or any other night during public comment. We can't get into a public question and answer session, but we glad to hear what you have to say. I would like to ask you though, to remember that we got women and children and folks here, lets me civil. These guys are your neighbors and your friends so, and you are our neighbors and our friends and we are trying to the best we can with what knowledge we have received. So we just ask that you express yourself, and that is what this is about. Democracy in action, so if someone would like to speak.

Mayor Steve Eitelman began calling out the names that had signed up previous to the meeting. There was only one person on the list that was present to speak. Mayor Steve Eitelman called John McNevin to speak.

John McNevin, Dusty Hinston, Chris Brogan, and Freddie O'Bryant were the only ones that spoke during the Public Comment.

#### **VI. Discussion Items**

#### **VII. Items to Be Considered**

1. Consider and approve the final plat for John LaFoy's Cypress Place Subdivision.

John LaFoy explained the plat to the council. Mr. LaFoy is needing the final plat approved so he can start selling lots. Mayor Steve Eitelman stated that the City and Mr. LaFoy will need to work on the ditch area.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Frankie Dunagan to close the public hearing.

2. 2016-2017 General Fund and Water/Sewer Fund Budgets.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Mike Bailey to open the public hearing.

No public comment.

Motion was made by Alderman Charlie Hunt, seconded by Mayor Pro-Tem Dan Herrington to close the public hearing.

Motion was made by Alderman Brandon Sheffield, seconded by Alderman Mike Bailey to adopt 2016-2017 General Fund and Water/Sewer Fund Budgets. The motion was carried unanimously.

3. 2016-2017 City of Hallsville Tax Rate.

Motion was made by Alderman Brandon Sheffield, seconded by Mayor Pro-Tem Dan Herrington to open the public hearing.

No public comment.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Mike Bailey to close the public hearing.

Motion was made by Alderman Charlie Hunt, seconded by Mayor Pro-Tem Dan Herrington to approve Ordinance 2016-10 adopting the 2016-2017 City of Hallsville Tax Rate. The motion was carried unanimously.

4. Consider and act upon approving Ordinance 2016-11 approving the Rates and Fees for 2016-2017 Fiscal Year.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brandon Sheffield to approve Ordinance 2016-11 approving the Rates and Fees for 2016-2017 Fiscal Year. The motion was carried unanimously.

5. Consider and act upon approving Resolution 2016-17 approving an Investment Policy.

Mayor Pro-Tem Dan Herrington stated that the policy states to receive and review quarterly statements, and asked that the council receive them to stay in compliance with the Investment Policy.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Brandon Sheffield to adopt Resolution 2016-17 adopting an Investment Policy. The motion was carried unanimously.

6. Consider and act upon approving Resolution 2016-18 approving the 2016-2017 Employee Personnel Manual changes for City Employees.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Mike Bailey to approve Resolution 2016-18 approving the 2016-2017 Employee Personnel Manual Changes. The motion was carried unanimously.

7. Consider and act upon approving Resolution 2016-19 approving the 2016-2017 Holiday Schedule for City Employees.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Brandon Sheffield to approve Resolution 2016-19 approving the 2016-2017 Holiday Schedule for City Employees. The motion was carried unanimously.

8. Consider and act upon approving Resolution 2016-20 approving the Expenditure Policy.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Brandon Sheffield to approve Resolution 2016-20 approving the Expenditure Policy. The motion was carried unanimously.

9. Consider and act upon approving Resolution 2016-21 Designating an Official Newspaper for the City of Hallsville.

Motion was made by Alderman Brandon Sheffield, seconded by Alderman Frankie Dunagan to approve Resolution 2016-21 designating an Official Newspaper for the City of Hallsville. Yays: 4, Nays: 1.

10. Consider and approve the Memorandum of Understanding between HPD & HISD.

Motion was made by Alderman Mike Bailey, seconded by Alderman Charlie Hunt to approve the Agreement of Understanding with HPD & HISD. The motion was carried unanimously.

11. Discuss and consider appointing member(s) of a Selection Committee to perform procurement of professional services for the 2017-2018 Texas Community Development Block Grant (TxCDBG).

Mayor Pro-Tem Dan Herrington asked what the City was applying for. Mayor Steve Eitelman stated it was a road grant for fix other City streets. One person needs to be named for the committee.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Brandon Sheffield to nominate Mayor Steve Eitelman for the TxCDBG Committee. The motion was carried unanimously.

12. Discuss and consider authorizing the Mayor to execute the Code of Conduct Policy for procurement per Texas Community Development Block Grant (TxCDBG) program rules.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Charlie Hunt to approve the TxCDBG Code of Conduct Policy. The motion was carried unanimously.

13. Consider and approve a Proclamation proclaiming October 2016 as Domestic Violence Awareness Month.

Mayor Steve Eitelman presented to Dema Thomas a proclamation proclaiming October 2016 as Domestic Violence Awareness Month.

## VIII. Adjournment

The Council meeting adjourned at 6:38 pm.

City of Hallsville

Signed:



Mayor Steve Eitelman

Attest:



Kimberly Smith, City Secretary

Sworn and subscribed by before me on the 18<sup>th</sup> day of October 2016.



Faron Cain

Notary Public, State of Texas

