



Mayor Steve Eitelman
Alderman Charlie Hunt
Alderman Frankie Dunagan

Mayor Pro-Temp Dan Herrington
Alderman Brandon Sheffield
Alderman Mike Bailey

The City of Hallsville Council meeting convened in regular session at 6 P.M. on Tuesday, May 17, 2016, at City Hall located at 115 Main Street.

The following members were present:

Mayor Steve Eitelman
Alderman Charlie Hunt

Alderman Dan Herrington
Alderman Brandon Sheffield

The following members were absent:

None

City of Hallsville Staff Present:

City Secretary Kim Smith

Chief Paul Montoya

I. Call to Order

The meeting was called to order by Mayor Steve Eitelman.

II. Invocation

The Invocation was led by Alderman Charlie Hunt.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Pro-Tem Dan Herrington.

IV. Canvass of the Votes May 7, 2016 City General Election

1. Presentation, discussion, and action of Resolution 2016-08 of the City Council of the City of Hallsville, Texas, canvassing returns and declaring results of the General City Election, held on May 7, 2016, for the purpose of electing three Alderman Positions at large.

Motion was made by Mayor Pro-Tem Dan Herrington and seconded by Alderman Charlie Hunt to approve Resolution 2016-08 Canvassing the General City Election held on May 7, 2016.

2. Administer Oath of Office and presentations of Certificates to three Alderman.

City Secretary Kimberly Smith administered the Oath of Office for all three Alderman.

V. Consent Agenda

Mayor Steve Eitelman asked to approve the Consent Agenda Items including the Police Department Summary for April 2016, the Water Department Summary for April 2016, the Permit Report for April 2016, the Monthly Financials for April 2016, and the Minutes for April 11, 2016 meeting.

Mayor Pro Tem Dan Herrington requested that an update on road repairs be part of the Consent Agenda each month.

Alderman Charlie Hunt thanked Chief Paul Montoya for getting the grants that the Police Department will be receiving.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brandon Sheffield to approve the Consent Agenda adding an update of roads monthly. The motion was carried unanimously.

VI. Public Comments

Mr. Lowery asked if the sales and use tax went up 1% or 2%. Mayor Steve Eitelman explained that it went up an additional 1% giving the City of Hallsville 2%.

VII. Discussion Items

1. Discuss and update regarding the Emergency Weather Phone App.

Mayor Pro Tem Dan Herrington updated the council regarding the Emergency Weather Phone App.

2. Discuss forming a new Parks Advisory Board.

Alderman Brandon Sheffield asked the Council about getting a new Parks Advisory Board together and he had about six people who would like to be on that board. He was hoping to schedule a special meeting so we could get this process in motion. There is a lot going on at the park this summer.

Mayor Steve Eitelman asked if maybe everyone comes up with a name for a member, have City Secretary Kimberly Smith get with our cities and find out what rules and responsibilities that their Parks Advisory Board has, and then come back and meet.

VIII. Items to Be Considered

1. Future Land Use Map.

Motion was made by Mayor Pro-Tem Dan Herrington and seconded by Alderman Charlie Hunt to open the public hearing. The motion was carried unanimously.

No public comment.

Motion was made by Alderman Charlie Hunt and seconded by Alderman Brandon Sheffield to close the public hearing. The motion was carried unanimously.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brandon Sheffield to approve the Future Land Use Map. The motion was carried unanimously.

2. Consider and act upon approving a Mayor Pro-Tem.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brandon Sheffield to maintain current Mayor Pro-Tem Dan Herrington. The motion was carried unanimously.

3. Discuss and approve current fees for a Builder's Permit within the City limits by Approving Amended Ordinance 2016-03 amending current rates and fees.

Mayor Steve Eitelman explained to the Council that the City would have Steve Minchew, Home Inspector as a Building Inspector as a contracted worker. His fees will be added onto our current fees to cover the cost of his services.

Moved by Mayor Pro-Tem Dan Herrington, seconded by Alderman Brandon Sheffield to adopt Ordinance 2016-03 changing the current Building Permit Fees. The motion was carried unanimously.

4. Consider and act upon approving Ordinance 2016-04 adopting Records Management Retention Schedule with Policy.

Moved by Alderman Brandon Sheffield, seconded by Alderman Charlie Hunt to approve Ordinance 2016-04 adopting a Records Management & Records Retention Schedule. The motion was carried unanimously.

5. Consider and act upon approving Collins Point Development Phase I.

David Johnson, Developer of Grand Ole Oaks Subdivision presented to the Council a new Site Plan showing the development of Phase I with only having 10 lots instead of 11. This will give the buyers a little more yard space. Mr. Johnson stated that they will start building on lots 4 and 5 and the houses will be valued under \$250,000.

Alderman Charlie Hunt asked if there was going to be HOA fees for residents. Mr. Johnson stated that there will eventually be fees, but with the first Phase. The fees will go with each house.

Mayor Steve Eitelman stated some contingencies with approving Phase I. Mayor Steve Eitelman read them outloud. They are the same items that were approved by the Planning Commission. Mr. Johnson didn't feel that they needed to put in another fire hydrant since there were two across the street. Mayor Steve Eitelman stated the fire hydrants were spaced to far apart per Kyle Stephens, Hayes Engineering. Mr. Johnson is going to talk to the Harrison County Fire Marshall, Thomas Mock and find out if he will need one in between the other two and will also talk with Kyle Stephens. Mayor Steve Eitelman told him if there isn't one then to make sure to get something from the Fire Marshall.

Motion was made by Mayor Pro-Tem Dan Herrington, seconded by Alderman Charlie Hunt to approve Collins Point Development Phase I with the contingencies stated by Mayor Steve Eitelman and depending on the recommendation of Kyle Stephens regarding an additional fire hydrant. The motion was carried unanimously.

IX. Adjournment

The Council meeting adjourned at 6:35 pm.

City of Hallsville

Signed:

Steve Eitelman
Mayor Steve Eitelman

Attest:

Kimberly Smith
Kimberly Smith, City Secretary

Sworn and subscribed by before me on the 21st day of June 2016.

Faron Cain
Notary Public, State of Texas

