

RULES AND REGULATIONS APPLICABLE FOR PARTICIPANT'S USE OF THE PREMISES AT THE CITY OF HALLSVILLE CITY PARK FACILITIES AND ODEUM

1. *Entrance fees; payment:* it is an offense to enter, use or occupy a facility in any of portion of the City Park for which a fee has been established, unless the person has first paid the fee or satisfied the requirements for waiver of the fee, has received a copy of the Reservation Form issued by the City, and has the form in hand the day of the reservation.
 - a. A user fee for the exclusive use of Facilities and Odeum of the City Park shall be:
 - 1) Deposit of \$50.00 to be refunded upon clean-up and removal of trash.
 - 2) Rental fee of \$75.00 per occurrence, per event or per day, (City of Hallsville nonprofit organizations will be exempt from rental fees).
2. No alcoholic beverages are allowed on the Premises.
3. No tobacco use is permitted on the Premises.
4. No lighting, building, or maintaining a fire within the City Park, portable camp stoves and/or grills maybe used at the Facilities. (Do not place ANY type of heated surface on picnic tables).
5. No firearms with a cartridge or projectile in any portion of the mechanism at any time.
6. All garbage must be placed in trash receptacles.
7. All reservations must be scheduled and approved through the City Secretary's office by calling 903-668-2313 during normal business hours.
8. If damages are found, the Participant will be responsible for paying all amounts necessary for the City to repair such damages. All payments for damages will be due and payable in full by the Participant within thirty (30) days of the receipt from the City of Hallsville.
9. Any cleaning of the premises required by the City will be charged to the Participant.
10. Participant must not make any alterations, additions, or modifications to the premises.
11. Participant will always provide adequate supervision of all persons and activities and understands that adults are responsible for any children present during all scheduled events.
12. Animals are allowed on the premises be on a leash. No animal is allowed to be tethered to any structure or object. Animal waste MUST be cleaned-up by the responsible party.
13. Participant's activities will not restrict the public use of City-owned facilities for unreasonable periods of time.



Facilities Use Agreement & Reservation Form

14. It is an offense to abandon a vehicle or other personal property; leave a vehicle, trailer, or other property unattended in the City Park in such a manner as to create a hazardous or unsafe condition; leaving property unattended without receiving prior permission from the City of Hallsville or leaving a vehicle unattended after the closing hours.
15. LAWFUL USE. Participant will not use or occupy nor permit any part of the premises to be used or occupied for any unlawful purpose, or for any purpose or in any manner that violates any governmental laws or regulations. The Participant must comply with all laws, ordinances, orders, rules and regulations of state, federal, municipal or other agencies or bodies having any jurisdiction relating to the use, condition or occupancy of the premises.

Signature of Participant

Printed Name of Participant

Date

Witnessed by: _____
Kimberly Smith, TRMC
City Secretary

Date



Facilities Use Agreement & Reservation Form

Name: _____

Address: _____ Email: _____

Phone: _____ Time: From: _____ To: _____

Date Reserved: _____ Pavilion: _____ Number in Group: _____

Responsible Person: _____

Special Occasion: _____

Driver's License Number: _____ Issued State: _____

User Fee: \$75.00, (Churches, Schools and Non-Profit fees will be waived)

Cash: _____ Check _____ # _____ Credit Card _____

1. A reservation must be made in order to use any of the facilities at the City Park. All reservations are handled in the City Secretary's office at City Hall.
2. There is a \$50.00 deposit required to reserve Facilities and Odeum. Your deposit will be refunded provided that the rules and guidelines are followed, and the facilities are left clean. **If you are paying by check, please make out 2 separate checks to the City of Hallsville, one check for \$50 and the other check for \$75 to reserve the facilities. You can pick up your deposit check at City Hall after your event or permission is given, we will shred the check.**
3. Please, **DO NOT LITTER.**
4. **ANY and ALL trash should be bagged and picked up in and around the Pavilion and placed in the poly carts.**
5. At no time should nails or screws be used on any of the facilities. PLEASE do not hang signs or drapery by using nails, screws, thumbtacks or staples. Any decorative work should be hung with a cord or twine. Please **REMOVE all decorations** as soon as your event has ended.
6. Children under 12 years of age must be accompanied by an adult.
7. If a problem persists with the pavilion, please call Harrison County Dispatch 903-923-4000 for a Hallsville Officer to be notified.
8. **NO BICYCLES, ROLLERBLADES OR SKATEBOARDS WILL BE PERMITTED.**

It is suggested you keep your copy of this receipt with you, as evidence of prepayment and guarantee of reservation.

Release and Waiver. Participant does hereby release and forever discharge and hold harmless City of Hallsville ("City") from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Participant's use of the Pavilion. Participant understands that this release discharges the City from any liability or claim that the participant may have against the City with respect to any bodily injury, personal injury, illness, death, or property damage that may result from the use of the Pavilion. By signing below, I agree to abide by the rules and guidelines for use of the Pavilion at the City of Hallsville City Park on the date and time stated above.

Signature

Date