



**Mayor Jesse Casey  
Alderman Charlie Hunt  
Alderman Brant Cain**

**Mayor Pro-Temp Gary Lovelace  
Alderman Guy Walker  
Alderwoman Lauren Bresch**

The City of Hallsville Council meeting convened in regular session at 6:00 P.M. on Tuesday, August 18, 2020, at City Hall located at 115 Main Street.

Per the Governor's Executive Order proper social distancing guidelines were followed. Special seating arrangements were made for Council Members, staff and visitor's present.

**The following members were present:**

Mayor Jesse Casey  
Alderman Guy Walker  
Alderman Charlie Hunt

Mayor Pro-Tem Gary Lovelace  
Alderman Brant Cain  
Alderwoman Lauren Bresch

**The following members were absent:**

**City of Hallsville Staff Present:**

City Secretary Kimberly Smith  
Police Chief Wesley Freeman

City Administrator Marty Byers

**I. Call to Order**

The meeting was called to order at 6:00 pm by Mayor Jesse Casey.

**II. Invocation**

The Invocation was led by Mayor Pro-Tem Gary Lovelace.

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mayor Jesse Casey.

**IV. Public Comments**

**V. Consent Agenda**

Mayor Jesse Casey asked to approve the Consent Agenda Items including the City Administrator's Report for July 2020, Police Department Summary for July 2020, the Water Department Summary for July 2020, the Permit Report for July 2020 and the Monthly Financials for July 2020.

City Administrator Marty Byers briefly went over his report. Chief Wesley Freeman explained to the Council the department is hiring a new officer to replace Officer Mike Harrod due to retirement. Officer Chase Doss started August 17, 2020 to cover for vacation time that Officer Harrod is taking prior to his retirement.

Motion was made by Alderman Brant Cain, seconded by Alderman Charlie Hunt, to approve the Consent Agenda as presented. The motion carried unanimously.

## **VI. Discussion Items**

1. Presentation and discussion of 2020-2021 Fiscal Year Budget.

City Administrator Marty Byers explained the proposed budget to the City Council. Marty explained being at the 10<sup>th</sup> month of the current budget. The City was enjoying a 24% overall cost savings. Marty also explained that transferring reserves was utilized to balance the budget and only for Capital Improvement Projects.

## **VII. Items to Be Considered**

1. Consider and act upon the City serving as General Contractor for WWTP Improvements with Kyle Stevens, Engineer, serving as consultant for the project.

Mayor Jesse Casey reminded the Council that the bids were high for this project, so the City is taking a different direction. City Administrator Marty Byers explained he spoke with City Attorney Madison Hood and the City can serve as the General Contractor for the project, and Kyle Stevens will serve as the Consultant for the project.

Motion was made by Alderman Guy Walker, seconded by Alderman Charlie Hunt to approve the City as the General Contractor for the WWTP Improvements with Kyle Stevens, Engineer, serving as the Consultant. The motion carried unanimously.

2. Consider and act upon approving Ordinance 2020-03 approving the Rates and Fees for 2020-2021 Fiscal Year.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brant Cain to approve the Ordinance 2020-03 approving the Rates and Fees for 2020-2021 Fiscal Year. The motion carried unanimously.

3. Consider and act upon approving Ordinance 2020-04 amending Ordinance 2019-04 requiring a Contractor's License Registration.

City Administrator Marty Byers explained each Contractor must register with the City for Building, Electrical and Plumbing with no registration fee.

Motion was made by Alderman Guy Walker, seconded by Alderman Brant Cain to approve Ordinance 2020-04 amending Ordinance 2019-04 requiring a Contractor's License Registration. The motion carried unanimously.

4. Consider and act upon approving Resolution 2020-04 approving an Investment Policy for 2020-2021 Fiscal Year.

City Administrator Marty Byers explained the change to the policy adding the City Administrator and Mayor as secondary officers.

Motion was made by Alderman Brant Cain, seconded by Mayor Pro-Tem Gary Lovelace to approve Resolution 2020-04 approving an Investment Policy for 2020-2021 Fiscal Year. The motion carried unanimously.

5. Consider and act upon approving Resolution 2020-05 approving the 2020-2021 Employee Personnel Manual and observed Holidays.

City Administrator Marty Byers explained one change to the Sick Leave Pool Policy.

Motion was made by Alderman Charlie Hunt, seconded by Alderwoman Lauren Bresch to approve Resolution 2020-05 approving the 2020-2021 Employee Personnel Manual and observed Holidays. The motion carried unanimously.

6. Consider and act upon approving Resolution 2020-06 designating an Official Newspaper for the City of Hallsville.

Motion was made by Mayor Pro-Tem Gary Lovelace, seconded by Alderwoman Lauren Bresch to approve Resolution 2020-06 designating an Official Newspaper. The motion carried unanimously.

7. Consider and act upon approving Resolution 2020-07 approving the Expenditure Policy.

City Administrator Marty Byers explained to the Council that the Expenditure Policy was from years ago and the Mayor Pro-Tem had to sign all checks for anything over \$15,000. Any signature authority has approval when a budget is passed. Therefore, the Mayor and City Administrator can make purchases up to a certain amount without having to get prior approval from Council.

Motion was made by Alderman Brant Cain, seconded by Alderman Charlie Hunt to approve Resolution 2020-07 approving the Expenditure Policy. The motion carried unanimously.

8. Consider and act upon approving the amended Order of Election for three positions of Alderman for November 3, 2020 by adopting Resolution 2020-08 amending Resolution 2020-02.

Motion was made by Alderman Charlie Hunt, seconded by Alderman Brant Cain to approve the amended Order of Election for three positions of Alderman for November 3, 2020 by adopting Resolution 2020-08 amending Resolution 2020-02. The motion carried unanimously.


#### **VIII. Executive Session**

#### **IX. Adjournment**

The Council meeting adjourned at 6:33 pm.

City of Hallsville


Signed:

  
\_\_\_\_\_  
Mayor Jesse Casey

Attest:

  
\_\_\_\_\_  
Kimberly Smith, TRMC City Secretary

Sworn and subscribed by before me on the 15<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
Faron Cain  
Notary Public, State of Texas

